



Cumann Lúthchleas Gael  
**CUMANN CHLUAIN DAIMH**  
Clonduff Gaelic Athletic Club  
*Affiliated since 1887*



## Clonduff Recruitment Policy 2023

To ensure that Clonduff Club is following best practice we shall work closely with the Down County Boards and Ulster GAA. We shall comply with the GAA Guidelines for Maintaining Good Practice and Behaviour.

We will follow recommendations made by the governing bodies of our sport that stipulate our volunteers should undergo a recruitment process. The following procedures for recruitment of volunteers will assist in placing volunteers in a situation to which they are suited and help in the protection of children and volunteers alike.

- List all tasks that volunteers need to perform and the skills needed for those tasks
- Provide training for volunteers in their role by urging them to attend GAA Club Officer, Volunteer and Coach Training Programmes, and additional training, where deemed necessary.
- Make vacancies within the club openly available to interested and qualified applicants
- An application form should be completed by each applicant
- There is an onus on the Club Chairperson to ensure that all volunteers / coaches who have substantial access to ensure that potential volunteers / coaches have their backgrounds checked via Access NI and undertake GAA Safeguarding 1.
- All recommendations for member appointments should be ratified by the club's Executive Committee. The decision to appoint team managers is the responsibility for the club Committee and not any one individual within it.
- Once recruited into the club, all volunteers should be adequately managed, supported and monitored.
- New volunteers to the club (mentor, social club, etc) shall be club members and undergo a six-week probationary period under supervision.
- Ulster GAA would recommend that volunteers should be given an induction period for two months, after which the Club Executive Committee have the power to remove a person from a role should they be deemed unsuitable.
- All statutory guidelines should be adhered to

Signed (Cathaoirleach)

*PDS Mee Grolla Ceasa*

Date: 31/03/2023

Signed (Rúnaí)

*Anita Br Ní Bhranagain*

Date: 31/03/2023